Study program: Modern Business Management

Subject name: English language I

Lecturer: Bojana Petrović, M.A. (bojana.petrovic@mbs.edu.rs)

Subject status: Obligatory

ECTS: 6

Prerequisites: -

Subject objectives:

General one-semester English language course on CEF (Common European Framework for Languages) level

B2a. The aim is to revise and consolidate basic language structures and vocabulary acquired as well as to introduce new lexical and semantic units. All four language skills are covered particularly speaking and reading.

Subject outcomes:

The final outcome is to overcome language skills on CEF level B2a.

Subject description

Assignments:

Theoretical: Getting to know each other; Talking about jobs; Telling stories in the past; Writing a report; Expressing wishes and regrets; Reporting what people said; Discussing lifestyles; Advantages and disadvantages of healthy lifestyles; Money and work; Introduction to business communication; How to run an interview?; On the phone and by e-mail; Travelling abroad; International communication; Principles of successful international communication; International payments; Concluding remarks;

Practical: Case study

Materials

Required: Tullis, G.Lannon, M. (1996), Preintermediate. Insight into business, Nelson Buisness English, Longman

Optional::

Cotton, D. (1998), Keys to management, Nelson Buisness English, Longman

Evans D. (2000). Business English Verbs. Pearson Education Limited.

Grant D., Hughes J. and Turner R. (2009). Business Result. Oxford University Press.

Marks J. (2007). *Check your English Vocabulary: Banking and Finance*. A & C BlackPublishers Ltd 38 Soho Square, London W1D 3HB.

Wilson, M. (1997), Writing for Business, Nelson Buisness English, Longman

Wood N. (2003). Business and Commerce. Oxford University Press.

Total number Courses: 2x15 Practice: 2x15

Teaching methods

Oral presentations, conversation, discussion, demonstration, exercises, case study, colloquium, seminar papers, consultations

Grade (maximum number of points 100)

Pre-exam assignments	points		Pre-exam assignments
course activity	5	written exam	50
practice	5	oral exam	/
test	30		
essay	10		